



JOB TITLE: SEASONAL POOL MANAGER

JOB SPECIFICATION: Last update May 27, 2022

Department: Recreation

Non-Unionized- Hourly

Position Description:

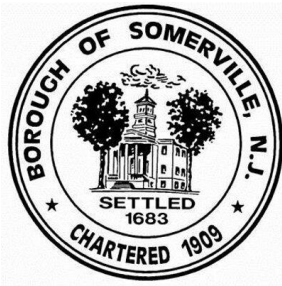
This position performed under general supervision. Responsible for supervision of pool staff and day-to-day operations.

Working conditions are mainly outdoor work in which the employee may be exposed to hot, humid, cold and wet weather conditions.

Position Qualifications:

- Ability to read, write, understand, and communicate in English sufficiently to perform the duties of the position
- Must have Driver's License
- Possession of, or willing to obtain, a Pool Operator Certification and Pool Directors Certification
- CPR and 1st Aid Certification preferred
- Ability to work on weekends and evenings
- Ability to oversee and manage all aspects of operations, including inventory and reporting
- Knowledge of pool operations, materials and supplies
- Ability to assist with scheduling
- Ability to accurately prepare routine administrative paperwork
- Excellent customer service skills

Note: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all the duties listed in this specification. Conversely, all duties performed on the job may not be listed.



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Pool Manager Job Duties Include, But Are Not Limited To:

- Supervising personnel
- Maintaining records and data, pool chemistry
- Scheduling and implementing policies
- Present professional and appropriate appearance and attitude at all times and maintain a high standard of customer service. Must wear proper staff attire.
- Perform miscellaneous job-related duties as assigned
- Prepare and maintain appropriate activity reports
- Knowledge of customer service standards and procedures
- Able to follow routine verbal and written instructions

Salary: Minimum starting \$18-20 per hour.

To Apply: Please send a letter of interest with a resume to kgerndt@somervillenj.org.