

BOROUGH OF SOMERVILLE
REORGANIZATION MEETING
January 1, 2011



*“Mayor Gallagher & the Borough Council wish you and your family a very
Happy and Healthy New Year!”*

www.somervillenj.org

**BOROUGH OF SOMERVILLE
ANNUAL
REORGANIZATION MEETING**

SATURDAY, JANUARY 1, 2011
12:00 NOON

SOMERVILLE HIGH SCHOOL
AUDITORIUM

LOCATION: CORNER OF DAVENPORT STREET & ORCHARD STREET

1. **INVOCATION:** REV. WEBSTER, PASTOR
SHILOH PENTECOSTAL
CHURCH

2. **OPEN PUBLIC MEETING LAW:** KEVIN SLUKA

3. **CALL OF ROLL FOR 2010 COUNCIL:** KEVIN SLUKA

4. **PLEDGE OF ALLEGIANCE:**

5. **RECOGNITION OF SOMERVILLE ARMED FORCES PERSONNEL:**

6. **STAR SPANGLED BANNER:** MERIDETH SULLIVAN BOYAN

7. **2010 CITIZEN OF THE YEAR AWARD:**
Presented by Mayor Gallagher

8. **STATE OF THE BOROUGH ADDRESS:** BRIAN GALLAGHER

9. **OATH OF OFFICE FOR COUNCIL:** JANE KOBUTA
HOLDING BIBLE: Sally Kobuta
JOINING ON DAIS: Demetrius "Butch" Kobuta

10. **OATH OF OFFICE FOR COUNCIL:** DENNIS SULLIVAN
HOLDING BIBLE: Marge Sullivan

**11. CALL OF ROLL FOR 2011 MAYOR & COUNCIL KEVIN SLUKA
MUNICIPAL CLERK**

12. ELECTION OF COUNCIL PRESIDENT:

13. APPOINTMENT OF STANDING COMMITTEES (chair listed first)

PUBLIC WORKS	ROB WILSON / KEN UTTER
POLICE	PAT WEBSTER / JANE KOBUTA
FIRE	KEN UTTER / ROB WILSON
PUBLIC PROPERTY	TOM MITCHELL / DENNIS SULLIVAN
FINANCE	DENNIS SULLIVAN / TOM MITCHELL
ADMINISTRATIVE/PERSONNEL	JANE KOBUTA / PAT WEBSTER

14. COUNCIL LIAISONS FOR 2011:

KEN UTTER

Fire Police	TMA Ridewise
Somerset Medical Center	Regional Center
Recycling	By-Laws Committee
Emergency Management	First Aid & Rescue Squad

PAT WEBSTER

Board of Health	Somerville Television
Accident Review Committee	CDBG
Animal Shelter	

JANE KOBUTA

Recreation	DSA/SBPA
Raritan River Greenways	Library

THOMPSON MITCHELL

Parking & Traffic	West End Redevelopment
SRVSA	Animal Shelter
Environmental Commission	NJ Transit Railroad Coalition
Historic Committee	

DENNIS SULLIVAN

Board of Education	East End Redevelopment
By-Laws Committee	Veterans Association
Board of Education	Landfill Development Committee
Somerset County Freeholders	Human Relations

ROBERT WILSON

Fire Museum	Municipal Court
Emergency Services Facilities	West End Redevelopment
East End Redevelopment	Landfill Development Committee
Code Enforcement	

15. PRESENTATION OF FIRE CHIEF BADGE: SCOTT BECKER
Presentation by Robert Wilson, Fire Commissioner

16. INTRODUCTION OF NEW FIRE CHIEF
Kenneth Utter, Fire Commissioner

17. OATH OF OFFICE FIRE CHIEF: GREGG SHEATS
HOLDING BIBLE: Tim Sheats
JOINING ON DAIS: Austin Sheats

18. OATH OF OFFICE FOR FIRE DEPARTMENT OFFICERS:
DEPUTY CHIEF: ROBERT LYNN, JR.
1ST ASSISTANT: GREG SORACE
2ND ASSISTANT: MARC PELLIGINO

19. APPOINTMENT OF PLANNING BOARD MEMBERS BY MAYOR:
(Consent of Council not required)

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Bernie Navatto	4 years	12/31/14
Philip Decker	4 years	12/31/14
Lisa Yates	2 years	12/31/12 (Alternate 1)

20. APPOINTMENT OF PLANNING BOARD MEMBERS BY COUNCIL:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Dennis Sullivan	1 year	12/31/11	(Class III)

**21. APPOINTMENT BY MAYOR: (CONSENT OF COUNCIL)
APPOINTMENT OF FIRE APPARATUS DRIVERS:**

CENTRAL HOOK & LADDER:	TODD STARNER
LINCOLN HOSE:	STEVE DECKER
ENGINE COMPANY No. #1	BRIAN ISELIN
WEST END HOSE COMPANY No. # 3	BARRY VAN HORN
ENGINE (2) WEST END RESERVE	GARY FALK

ZONING BOARD OF ADJUSTMENT:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Ellen Brain	4 years	12/31/14
Rich O'Neill	4 years	12/31/14
Morgan McLachlan	4 years	12/31/04
Ed Allatt	2 years	12/31/12 (Alternate 2)

LIBRARY BOARD OF TRUSTEES:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Stephanie Hayes	1 year	12/31/11	(Mayor's Rep)
Teena Utter	3 year	12/31/11	(unexpired term)

BOARD OF HEALTH:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Lorraine Patel	3 years	12/31/13
Dorothy Holness	3 years	12/31/13 (Squad Representative)

RECREATION COMMISSION:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Ken Cornell	5 year	12/31/15

ENVIRONMENTAL COMMISSION:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Vijay Tulsiani	3 years	12/31/13	
Elizabeth Krupka.	3 years	12/31/13	
Larry Cleveland	3 years	12/31/13	
Granville Brady	3 years	12/31/12	(unexpired term)

DOWNTOWN SOMERVILLE ALLIANCE: BOARD OF TRUSTEES:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Mark hay	3 years	12/31/13	(Property Owner)
Bonnie Allen	3 years	12/31/13	(Proprietor)
Alexandra Dinardi	3 years	12/31/13	(Resident)
RandD Pitts	3 years	12/31/13	(Resident)

REGIONAL ANIMAL SHELTER:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
MaryAnn Ferrante	1 year	12/31/11	
Ellen Brain	1 year	12/31/11	(Alternate)

SOMERSET COUNTY CULTURAL & HERITAGE COMMISSION:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Marge Sullivan	1 year	12/31/11

CITIZEN ADVISORY COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Art Adair	1 year	12/31/11	
Andrea Adair	1 year	12/31/11	
Brian Bakes	1 year	12/31/11	
William Boes	1 year	12/31/11	
Vivian Gleason	1 year	12/31/11	
Wayne Harmer	1 year	12/31/11	
Charles Jones	1 year	12/31/11	
Robyn Key	1 year	12/31/11	
Pam Krachun	1 year	12/31/11	
Alyson Meyer	1 year	12/31/11	
Maggie Navatto	1 year	12/31/11	
Lorraine Patel	1 year	12/31/11	
Brenda Pateman	1 year	12/31/11	
Dan Puntillo	1 year	12/31/11	
Amanda Rivers	1 year	12/31/11	
Patricia Sapp	1 year	12/31/11	
Mike Stitley	1 year	12/31/11	
Susan Kamins	1 year	12/31/11	(County Rep.)
Ronnie Weiner	1 year	12/31/11	(County Rep.)

PARKING AND TRAFFIC COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Brendan Nally	1 year	12/31/11	
Robert See	1 year	12/31/11	
Paul Sanford	1 year	12/31/11	
Mark Butler	1 year	12/31/11	(Police Rep.)
Rich Reitman	1 year	12/31/11	
Melissa Deutsch	1 year	12/31/11	
Sean Decker	1 year	12/31/11	
Kris Williams	1 year	12/31/11	

EMERGENCY MANAGEMENT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Brian Gallagher	4 years	12/31/11	(existing app't)
Michael Stitley	3 years	12/31/11	(existing app't)
Dennis Manning	1 year	12/31/11	(Police Rep.)
John Proskura	1 year	12/31/11	
Frank McAleavy	1 year	12/31/11	
Barry Van Horn	1 year	12/31/11	
Hugh McAleavy	1 year	12/31/11	
Gregg Sheats	1 year	12/31/11	(Fire Rep.)
Gary Falk	1 year	12/31/11	
Kevin Sluka	1 year	12/31/11	
Dan Puntillo	1 year	12/31/11	
Steve Weinman	1 year	12/31/11	(Squad Rep.)
Ken Cornell	1 year	12/31/11	
Peter Hendershot	1 year	12/31/11	
Joseph Bakes	1 year	12/31/11	(Media Rep.)
Herb Hall	1 year	12/31/11	
Kathy Price	1 year	12/31/11	
Frank Vuoso	1 year	12/31/11	

SOMERSET COUNTY RECYCLING COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Peter Hendershot	1 year	12/31/11

SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE (SWAC):

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Peter Hendershot	1 year	12/31/11 (Mayor's recommendation)
Kevin Sluka	1 year	12/31/11 (Council Recommendation)

SOMERSET COUNTY BLOCK GRANT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>	
Kevin Sluka	1 year	12/31/11	
Brendan Nally	1 year	12/31/11	(Alternate 1)
Frank Vuoso	1 year	12/31/11	(Alternate 2)

N. J. TRANSIT R.R./ RARITAN VALLEY RAILROAD COALITION:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Thompson Mitchell	1 year	12/31/11
Larry Doyle	1 year	12/31/11

SOMERSET COUNTY COMMISSION ON WOMEN:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Marge Sullivan	1 year	12/31/11

ACCIDENT REVIEW COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Dennis Manning	1 year	12/31/11
James Sommerville	1 year	12/31/11
Peter Hendershot	1 year	12/31/11
Barry Van Horn	1 year	12/31/11
Kevin Sluka	1 year	12/31/11
Mary Ann Ferrante	1 year	12/31/11
Tom Genova	1 year	12/31/11
Steve Weinman	1 year	12/31/11
Frank Vuoso	1 year	12/31/11
Brendan Nally	1 year	12/31/11

SOMERVILLE FIRE POLICE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
John Hulsizer	1 year	12/31/11
Joe Byer	1 year	12/31/11
Eligh Harrell	1 year	12/31/11
Robert Bryant	1 year	12/31/11
Peter Fusco	1 year	12/31/11
Kent Buchanan	1 year	12/31/11
Kevin Buchanan	1 year	12/31/11
Leroy Van Ness	1 year	12/31/11
Alvin Falk	1 year	12/31/11
Greg Jobin	1 year	12/31/11
Jorge Camacho	1 year	12/31/11
Sean Decker	1 year	12/31/11

HISTORIC ADVISORY COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Phil Decker	1 year	12/31/11
Jennifer Young	1 year	12/31/11
Marge Sullivan	1 year	12/31/11
James Sommerville	1 year	12/31/11
Herb Hall	1 year	12/31/11
Cynthia Hollod	1 year	12/31/11
Kris Williams	1 year	12/31/11
Shirley Gurisic	1 year	12/31/11
Jadusingh Martin	1 year	12/31/11
Karen Gaffney	1 year	12/31/11

RARITAN RIVER GREENWAY ADVISORY COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Jane Kobuta	1 year	12/31/11
Kevin Sluka	1 year	12/31/11

UPPER RARITAN WASTEWATER ADVISORY COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Pete Hendershot	1 year	12/31/11
Thomas Aufferorde	1 year	12/31/11
Kevin Sluka	1 year	12/31/11

LANDFILL REDEVELOPMENT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Dennis Sullivan	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Bernie Navatto	1 year	12/31/11

WEST END REDEVELOPMENT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Tom Mitchell	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Bernie Navatto	1 year	12/31/11

EAST END REDEVELOPMENT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Dennis Sullivan	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Bernie Navatto	1 year	12/31/11

KIRBY AVENUE REDEVELOPMENT COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Dennis Sullivan	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Bernie Navatto	1 year	12/31/11

REGIONAL CENTER PARTNERSHIP COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Phil Decker	1 year	12/31/11
Ken Utter	1 year	12/31/11
Rick St. Pierre	1 year	12/31/11

ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Kevin Sluka	1 year	12/31/11
Richard Close	1 year	12/31/11

FIRE MUSEUM RESTORATION COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Gregg Sheats	1 year	12/31/11
Tom Sutphen	1 year	12/31/11
Pat Weston	1 year	12/31/11
Rich O'Neill	1 year	12/31/11
Brendan Nally	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Jim Sutphen	1 year	12/31/11
Barry Van Horn	1 year	12/31/11
Phil Decker	1 year	12/31/11
Marge Sullivan	1 year	12/31/11
Scott Becker	1 year	12/31/11

EMERGENCY SERVICES FACILITIES COMMITTEE:

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Brian Gallagher	1 year	12/31/11
Frank McAleavy	1 year	12/31/11
Rob Wilson	1 year	12/31/11
Dennis Manning	1 year	12/31/11
Robert Lynn, Jr.	1 year	12/31/11
Steve Weinman	1 year	12/31/11
Scott Becker	1 year	12/31/11
Greg Sorace	1 year	12/31/11
Brendan Nally	1 year	12/31/11
Richard O'Neill	1 year	12/31/11
Leroy Gunzelman	1 year	12/31/11
Pat Weston	1 year	12/31/11
Gregg Sheats	1 year	12/31/11

SOMERVILLE TELEVISION COMMITTEE:

Herb Hall	1 year	12/31/11
Michael Halperin	1 year	12/31/11
Stephanie Hayes	1 year	12/31/11
Ken Cornell	1 year	12/31/11
Jeff Carlson	1 year	12/31/11
Jim Balzano	1 year	12/31/11
Paul Taubman	1 year	12/31/11
Robert Barth	1 year	12/31/11
Shirley Gurisic	1 year	12/31/11

SUSTAINABLE JERSEY COMMITTEE

Kevin Sluka	1 year	12/31/11
Teena Utter	1 year	12/31/11
Roberta Harmon	1 year	12/31/11
Diane Butler	1 year	12/31/11
Brendan Nally	1 year	12/31/11

22. MEETING OPEN TO THE PUBLIC

23. CONSENT RESOLUTIONS (11-0101-001 THRU 11-0101-025)

11-0101-001 Establishing 2011 Meeting Procedure

Description: the 1st and 3rd Mondays are regular meetings except that we will have meetings on (Tuesdays) January 18, February 22, July 5 and September 6 because the preceding Monday is a Holiday. There will not be a meeting on January 3rd as a result of this reorganization meeting.

11-0101-002 Designating Official Newspapers

Description: Identifying the Courier News as the official newspaper and in cases where two newspapers are needed the Star Ledger shall be the 2nd official newspaper.

11-0101-003 Filing Signature with Secretary of State

Description: Pursuant to state statute the Municipal Clerk is authorized to distribute the Mayor's signature and municipal seal upon request of the Secretary of State.

11-0101-004 Adopting 2011 Holiday Schedule

Description: establishing the holiday schedule that Borough operations are closed.

11-0101-005 Authorizing Disbursement of Funds for Hospitalization and State Health Benefits prior to Council Approval

Description: Allows the CFO to make payments to the State of NJ Electronic Payment System at which time bills are received.

11-0101-006 Authorizing Signature

Description: Allowing the Mayor & Council President to sign checks & other documents

11-0101-007 Establishing Interest Rate on Delinquent Taxes

Description: 8% per annum on first \$1,500 and 18% on excess of \$1,500 of the delinquency. Any taxpayer with a delinquency in excess of \$10,000 will also be charged a penalty.

11-0101-008 Establishing Interest Rate on Delinquent Sewer Use Taxes

Description: 8% per annum on first \$1,500 and 18% on excess of \$1,500 of the delinquency.

11-0101-009 Authorizing the Chief Financial Officer to Wire Transfer Funds for Investment and Payment of Capital Debt

Description: Allows CFO to wire funds for investment of surplus funds throughout the year.

- 11-0101-010 Appointing 2011 Officials and Employees**
Description: Identifies the position being held by municipal employees and consulting personnel.
- 11-0101-011 Adopting Policy and Procedure Manual**
Description: the manual has been updated and will continue to be updated. Establishes rules and regulations for municipal employees.
- 11-0101-012 Sewer Utility Temporary Budget-2011**
Description allows for 25% of the 2010 budget to be appropriated to initiate activity for the 2011 year until the 2011 budget is passed.
- 11-0101-013 Downtown Somerville Alliance Temporary Budget-2011**
Description allows for 25% of the 2010 budget to be appropriated to initiate activity for the 2011 year until the 2011 budget is passed.
- 11-0101-014 Authorizing Appropriations to Cover Debt Service Requirements from January 1, 2011 to December 31, 2011**
Description: The temporary budget resolution allows for current fund obligations to be paid. This resolution allows for debt service to be paid.
- 11-0101-015 Authorizing the Award of a Non-Fair and Open Contract for Accounting Services (Auditor)- Suplee, Clooney & Company**
- 11-0101-016 Authorizing the Award of a Non-Fair & Open Contract for Special Counsel for Redevelopment Projects-DeCotiis, Fitzpatrick & Cole, LLP.**
- 11-0101-017 Authorizing the Award of a Non-Fair & Open Contract for Bond Counsel – Gibbons, P.C.**
- 11-0101-018 Establishing 2011 Current Fund Temporary Budget**
Description: Allows the Borough to initiate operations prior to adoption of budget.
- 11-0101-019 Authorizing Extraordinary Unspecifiable Services Contract with Driver Associates for Redevelopment Consulting Services to serve as Director of Economic Development**
- 11-0101-020 Authorizing an Agreement between Somerset County and the Borough of Somerville for Curbside Pickup of Recycling Material**
- 11-0101-021 Authorizing the Award of a Non-Fair & Open Contract for Environmental Services to GeoSyntec Consultants**

11-0101-022 Authorizing Final Change Order and Final Payment for Same Accepting a Project Entitled 2009 Roadway Improvements Including East/West High Street from Park Avenue to Mountain Avenue & Grove Street from Route 28 to East High Street

11-0101-023 Authorizing the Award of a Non-Fair & Open Contract for Planning & Engineering Services to Cole & Associates

11-0101-024 Authorizing the Award of a Non-Fair & Open Contract for Legal Services to Pidgeon & Pidgeon. PC

11-0101-025 Authorizing Extraordinary Unspecifiable Services Contract with Genova insurance Agency to serve as Risk Manager

24. BILLS & VOUCHERS

25. BENEDICTION

REV. WEBSTER, PASTOR
SHILOH PENTECOSTAL
CHURCH

27. AMERICA THE BEAUTIFUL:

MERIDETH SULLIVAN BOYAN

28. ADJOURN

Everyone is invited to a reception at Engine Company on East Main Street for light food and refreshments.