

Somerville Recreation Commission

Somerville New Jersey

December 2, 2015

The regularly scheduled session of the Somerville Recreation Commission was held on Wednesday, December 2, 2015 at the BOE Office, Conference Room, 51 West Cliff Street, Somerville, New Jersey. The meeting came to order at 7:01 pm.

ROLL CALL:

PRESENT: (Chairman) Jay Scott, (Vice Chairman), Ken Cornell, Daniel Kumar, Tammy Stouchko, (Council Liaison) Jason Kraska, and (Recreation Director) Kathy Gerndt.

ABSENT: (Alternate) Jon Roethke

Chairman Jay Scott opened the meeting and stated, *"The meeting will please come to order. Adequate notice of this meeting as required by the Open Meeting Act has been provided in that on January 1, 2015 a copy of a notice specifying the time, location and date was (1) posted upon the bulletin board outside of Borough Hall, (2) mailed to the Courier News, and (3) given to the Clerk Administrator. If any member of this body believes this meeting is being held in violations of the Open Meeting Act, please state your views at this time."*

Hearing none, we moved to the next item on the agenda.

APPROVAL OF MINUTES:

A motion was made by K. Cornell and seconded by J. Scott to approve the November 18, 2015 Minutes. Motion was approved 3-0-1 (Stouchko abstained).

OPEN TO THE PUBLIC: None

COMMUNICATION: None

DIRECTOR & COMMITTEE REPORTS:

1. **DIRECTOR-** K. Gerndt reported the following:
 - a. Current accident insurance policy costs \$6000/year. Primary medical coverage. Recommended dropping coverage. Very limited claims history; only covers registered participants under the age of 18; contradicts waiver release. Commission is in favor of renewing policy pending further review, or deferring decision to Kevin Sluka.
 - b. The Somerville High School Key Club has volunteered to supervise the hallways and gymnasium during RIB games.
2. **FACILITIES**
3. **FINANCE** – K. Gerndt distributed Edmunds and Community Pass ytd reports
4. **PERSONNEL** – J. Scott reported that annual job evaluations were completed on November 23rd
5. **PROGRAMS**
6. **LIAISON**

OLD BUSINESS:

1. **POOLS** – K. Gerndt reminded Commissioners that 2016 policies will need to be established quickly (registration process, proof of residency, guest policy, fees, staffing, gate procedures, etc.). Management also needs to be determined. Suggested forming a sub-committee since first Commission meeting won't be held until February. J. Scott asked for volunteers. Hearing none suggested enlisting help from residents.

NEW BUSINESS:

1. Tammy Stouchko questioned two line items – SCPC Therapeutic Services and Pool Wages. K. Gerndt said the Borough will reimburse accordingly before year end. T. Stouchko requested to see P&L breakdowns by programs. K. Gerndt will include in year end report. Phasing out Quickbooks now that Edmunds and Community Pass are in place.

APPROVAL OF VOUCHERS: A motion was made by K. Cornell and seconded by J. Scott to approve vouchers (1-4) for payment. Vouchers 1-3 were approved 3-0-1 (Cornell abstained); voucher 4 was approved 4-0.

EXECUTIVE SESSION:

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matter:

1. Pending or anticipated litigation or contract negotiation;
2. Personnel matters;

(See specific list set forth in attached copy of N.J.S.A. 10: 4-12) This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- 1.) A motion was made by K. Cornell and seconded by T. Stouchko to move into Executive Session at 7:30pm to discuss personnel matters. Motion passed 4-0.
- 2.) A motion was made by K. Cornell and seconded by T. Stouchko to exit the Executive Session at 7:57pm. Motion passed 4-0.

FURTHER NEW BUSINESS:

T. Stouchko made a motion to increase Tori Cesario's hourly wages to \$17.50. K. Cornell seconded the motion, which was approved 4-0.

K. Cornell made a motion for the raise to take effect as of November 1st and to include entitled retroactive pay. T. Stouchko seconded the motion. Motion approved 4-0.

T. Stouchko made a motion to approve changing the Administrative Assistant position to Permanent Part Time. J. Scott seconded the motion. Motion passed 4-0.

RESOLUTIONS: None.

ADJOURNMENT:

There being no further business K. Cornell made a motion to adjourn, and D. Kumar seconded the motion. It was approved 4-0. The meeting adjourned at 7:59 pm. The next scheduled meeting is Wednesday, January 6, 2016 at 7:00 pm at the Board of Education Office- Conference Room – 51 West Cliff Street, Somerville, NJ 08876.

Kathy Gerndt
Acting as Secretary

KG