

Somerville Recreation Commission

Somerville New Jersey

January 8, 2015

The regular scheduled session of the Somerville Recreation Commission was held on Wednesday, January 7, 2015 at The BOE Headquarters – Conference Room – 51 West Cliff Street, Somerville, New Jersey. The meeting came to order at 7:08 pm.

ROLL CALL:

PRESENT: (Chairman) Jay Scott, (Vice Chairman) Jason Kraska, Zina Van Ness, Tammy Stouchko, Ken Cornell, and (Recreation Director) Kathy Gerndt.

ABSENT: Alternate, Jon Roethke, (Council Liaison) Amanda O'Neil

Chairman Jay Scott opened the meeting and stated, *"The meeting will please come to order. Adequate notice of this meeting as required by the Open Meeting Act has been provided in that on January 1, 2014 a copy of a notice specifying the time, location and date was (1) posted upon the bulletin board outside of Borough Hall, (2) mailed to the Courier News, and (3) given to the Clerk Administrator. If any member of this body believes this meeting is being held in violations of the Open Meeting Act, please state your views at this time."* Hearing none, we moved to the next item on the agenda.

APPROVAL OF MINUTES:

A motion was made by Ken Cornell and seconded by Jason Kraska to approve the Minutes from the meeting on December 17, 2014. It was approved, 5-0.

COMMUNICATION: None.

DIRECTOR & COMMITTEE REPORTS:

1. **DIRECTOR**
2. **FACILITIES**
3. **FINANCE** – K. Gerndt reported current bank balances and affirmed that statements have been reconciled.
4. **PERSONNEL**
5. **PROGRAM**
6. **WEBSITE** - K. Gerndt is continuing to update both sites, and will begin to post game schedules & pertinent league material.
7. **LIAISON REPORT** –

OLD BUSINESS:

1. Carol Pager Park – surfaces and costs were discussed. J. Kraska & K. Gerndt will meet with Kevin Sluka to discuss alternate bids and possible outside financial assistance/partnership.
2. Capture Point – costs were discussed. More information is needed regarding authorize.net and other banking fees related to accepting credit card payments.
3. Pool Management Companies – K. Gerndt will obtain a list of companies; and work with A. O'Neil to solicit bids.
4. Election of Officers – T. Stouchko made a motion to approve Jason Kraska as Chairman. K. Cornell seconded. Approved 4-0. (Kraska abstained) T. Stouchko made a motion to approve Zina Van Ness as Vice Chairman. J. Kraska seconded. Approved 4-0. (Van Ness abstained)

5. Committee structure was discussed and will be as follows for 2015-
Facilities – Zina Van Ness
Finance - Tammy Stouchko & Ken Cornell
Personnel – Jay Scott
Website - dissolved
6. 2015 Tentative Meeting schedule: Jay Scott made a motion to approve; Ken Cornell seconded. Passed 5-0.
7. 2015 Proposed Fee Schedule: T. Stouchko made a motion to accept the schedule, and Z. Van Ness seconded. Approved 5-0. K. Gerndt suggested looking into the feasibility of creating time slots for 2016, perhaps in two hour increments.
8. Spray Park – rules & regulations; lifeguard responsibilities; bathroom usage. No discussion at this time.
9. Torpey Field – requests were submitted by K. Gerndt on behalf of Rec & SBI. Kevin Sluka is drafting a Memorandum of Understanding (MOU).

NEW BUSINESS:

1. The annual agreement with BOE for use of Van Derveer baseball/softball fields must be renewed. K. Gerndt will schedule a meeting with Dr. Purnell to discuss agreement, etc. J. Kraska would also like to attend.
2. K. Gerndt will ask K. Sluka to review/approve the Hold Harmless Agreement for issuance or permits
3. A \$10 administration fee will be charged for permit changes.
4. The weekly permit schedule will be emailed to the Commissioners and SPD for monitoring purposes.
5. Two different Eagle Scout projects will be proposed for our parks. Possible ideas were discussed.
6. The advantages of paying certified sports officials by voucher vs payroll was discussed. K. Gerndt will discuss with Dena Flynn.
7. The NJRPA annual conference will held in March in Atlantic City. Program brochure was distributed. K. Gerndt inquired about attending at an approximate cost of \$600.

OPEN TO THE PUBLIC:

RESOLUTIONS:

(NONE)

APPROVAL OF VOUCHERS: A motion was made by K. Cornell to approve vouchers 1-6 for payment, 2nd by T. Stouchko. Motion was approved unanimously.

EXECUTIVE SESSION:

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matter:

1. Pending or anticipated litigation or contract negotiation;
2. Personnel matters;

(See specific list set forth in attached copy of N.J.S.A. 10: 4-12) This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- 1.) A motion was made by J. Kraska and seconded by Zina Van Ness to move into Executive Session to discuss personnel issues. Motion passed 5-0.

- 2.) A motion was made by J. Kraska and seconded by K. Cornell to exit the Executive Session.
Motion passed 5-0.

ADJOURNMENT:

There being no further business, K. Cornell made a motion to adjourn, and Z. Van Ness seconded the motion. It was approved 5-0. The meeting adjourned at 9:25 pm. The next scheduled meeting is Wednesday, January 21, 2015, at **7:00 pm**; held at the BOE Headquarters – Conference Room Location – 51 West Cliff Street, Somerville, NJ 08876. The annual reorganization dinner will take place immediately following (7:30pm) at Verve Restaurant.

Kathy Gerndt
Acting as Secretary

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