

# **Somerville Recreation Commission**

Somerville New Jersey

November 2, 2016

November 2, 2016 at the BOE Office, Conference Room, 51 West Cliff Street, Somerville, New Jersey.

The meeting came to order at 7:02 pm.

## **ROLL CALL:**

**PRESENT:** (Chairman) Tammy Stouchko, Ken Cornell, Jennifer Gander, Christopher Peake, Jay Scott, (Council Liaison) Jason Kraska, and (Recreation Director) Kathy Gerndt

**ABSENT:** Daniel Kumar, Luc Sergile, and (Alternate) Jon Roethke

Chairman Tammy Stouchko opened the meeting and stated, *"The meeting will please come to order. Adequate notice of this meeting as required by the Open Meeting Act has been provided in that on January 1, 2016 a copy of a notice specifying the time, location and date was (1) posted upon the bulletin board outside of Borough Hall, (2) mailed to the Courier News, and (3) given to the Clerk Administrator. If any member of this body believes this meeting is being held in violations of the Open Meeting Act, please state your views at this time."*

Hearing none, we moved to the next item on the agenda.

## **APPROVAL OF MINUTES:**

A motion was made by J. Scott and seconded by K. Cornell to approve the October 5th regular minutes. Motion was approved 4-0-1. (Peake abstained).

## **OPEN TO THE PUBLIC:** None

## **COMMUNICATION:**

1. Sponsor acknowledgements were sent to the Somerville PBA and Civic League for contributing towards the senior bus trip.
2. Received a thank you note from Ruth Bauer expressing her gratitude to Rec, the Borough, and the donors for the trip to the State Theatre.

## **DIRECTOR & COMMITTEE REPORTS:**

1. **DIRECTOR-** K. Gerndt
  - Provided basketball and wrestling registration updates. Registrations are being accepted on a first-come, first-served basis. Coaches are needed to clear waitlists – particularly boys 5/6.
  - Soccer clinics have concluded. Distributed a survey monkey to parents. Will become standard practice to collect feedback for all programs.
  - Adult softball leagues have also concluded. Waitlists for all leagues- very popular.
  - Met with representatives from Jump Start Sports to offer youth sports programs throughout the year – including summer camps. SRC would 15% of revenue. Proposal is being reviewed.
  - Turkey Trot – 109 participants as of today. Key Club will be providing volunteers.
  - Attended NJRPA fall seminar regarding best employment practices. Need to develop volunteer waivers for both adults and minors. Will model after SCPS.
  - Attended an Active Shooter and Other Threats in the Workplace seminar hosted by the County. Concerned about not having panic buttons in the Rec office. J. Kraska will handle.
  - Will submit a capital request based on the pool proposal that was designed by T and M, and Atlantic Aquatics.

## 2. **FACILITIES**

3. **FINANCE** -K. Gerndt provided
  - September 30 account balances
  - Expenditures YTD
  - P&L program report YTD
  - Community Pass report (payments by charge code)
4. **PERSONNEL**
5. **PROGRAMS**
6. **WEBSITE**
7. **LONG RANGE PLANNING** – J. Gander and C. Peake will compile the various facility inspection reports into a 2016 assessment report that will include prioritized recommendations. They thanked the commissioners that participated in the project.
8. **LIAISON**– J. Kraska reported
  - Borough received a \$68k CDBG grant for a spray park at John Long Park. Trying to raise the balance of funds through donations. Work must commence in 2017.
  - Chambres Park community meeting was very productive. The park will be up and running in the spring. Commission suggested looking at grant opportunities for playground equipment and shade structures.
  - Moving forward with senior program planning
  - Auditors have mandated that the Rec Commission outsource finances to the Borough. Hence, there will be a reorganization of the Commission. More details will be provided at the December meeting.
  - Council has seen the conceptual pool plans and the estimated cost and will review in greater detail.
  - Beat the Street Program was postponed until the spring.
  - Talking with Bodhi by Anthony Monetti about an obstacle course run that would utilize the Greenway in September 2017. Race would benefit the Wounded Warriors
  - 5K Turkey Trot – a reciprocal agreement with Hillsborough has been arranged to promote their Resolution Day 5K (and vice versa) and to award top resident finishers in opposite race with restaurant gift certificates.

### ***OLD BUSINESS:***

1. Update resolution stating mandatory requirements for volunteer coaches (tabled)

### ***NEW BUSINESS:***

1. 2017 Budgets: As previously discussed, K. Gerndt will submit a capital request based on the conceptual plans and estimated costs for a new aquatic facility on Park Avenue. K. Gerndt is working with Borough officials to develop an operating budget.

### ***COMMISSION AND STAFF COMMENTS:***

1. Jay Scott thanked Jason Kraska and Kathy Gerndt for their dedication and hard work

***APPROVAL OF VOUCHERS:*** A motion was made by T. Stouchko and seconded by K. Cornell to approve vouchers (1-18) for payment. Motion was approved 5-0.

***EXECUTIVE SESSION:*** None.

***RESOLUTIONS:*** None.

### ***ADJOURNMENT:***

There being no further business J. Gander made a motion to adjourn, and C. Peake seconded the motion. It was approved 4-0-1 (Stouchko not present). The meeting adjourned at 8:33 pm. The next scheduled meeting is Wednesday, December 7 at 7:00 pm; at the Board of Education Office- Conference Room – 51 West Cliff Street, Somerville, NJ 08876.

Kathy Gerndt  
Acting as Secretary