

Somerville Recreation Commission

Somerville New Jersey

August 3, 2016

August 3, 2016 at the BOE Office, Conference Room, 51 West Cliff Street, Somerville, New Jersey.

The meeting came to order at 7:12 pm.

ROLL CALL:

PRESENT: Ken Cornell, Jennifer Gander, Daniel Kumar, Christopher Peake, Jay Scott, (Council Liaison) Jason Kraska, and (Recreation Director) Kathy Gerndt

ABSENT: (Chairman) Tammy Stouchko, Luc Sergile, and (Alternate) Jon Roethke

Vice Chairman Daniel Kumar opened the meeting and stated, *"The meeting will please come to order. Adequate notice of this meeting as required by the Open Meeting Act has been provided in that on January 1, 2016 a copy of a notice specifying the time, location and date was (1) posted upon the bulletin board outside of Borough Hall, (2) mailed to the Courier News, and (3) given to the Clerk Administrator. If any member of this body believes this meeting is being held in violations of the Open Meeting Act, please state your views at this time."*

Hearing none, we moved to the next item on the agenda.

APPROVAL OF MINUTES:

A motion was made by K. Cornell and seconded by J. Scott to approve the July 6 minutes. Motion was approved 4-0-1 (Gander sustained). K. Cornell questioned whether voucher details should be listed in minutes. After a brief discussion it was determined to be unnecessary since the agenda is part of the record.

OPEN TO THE PUBLIC: None

COMMUNICATION: None

DIRECTOR & COMMITTEE REPORTS:

- **DIRECTOR-** K. Gerndt reported that:
 - Pools – Currently have over 2000 individuals registered. 35 non- resident family memberships; 90 guest passes. Pools have been operating smoothly without incidence. Having a full time manager has been extremely helpful.
 - Bathrooms are being cleaned by a p/t seasonal worker at both pools.
 - As a reminder, the deadline for fall soccer league registrations is Aug. 10. Boys and girls grades 1-8.
 - Soccer clinics will continue to be held on Saturday mornings for children ages 3-6. That registration is also open.
 - Website redesign – Migration of content is ongoing. I will forward link to new home page for additional comments.
 - Auditors mandated an Interfund adjustment on June 24th. Trust Account was debited \$15,707 on June 24. Evidently, mistakes from several years ago were uncovered. Several departments had similar charges – we were not the only department affected. Further details will be provided when the Borough receives the full Auditors report.
 - Need to establish Group permit fees for the Spray Park beginning in 2017.
 - Men's Fall Ball meeting is tomorrow night at 7pm at Borough Hall. Rodney Hadley is getting quotes to make improvements to the infield on field 1 at VDV which has been very problematic this year. Hopes to have work completed by Sept 1.

- **FACILITIES**
- **FINANCE** - June 30 balances were provided.
- **PERSONNEL**
- **PROGRAMS**
- **WEBSITE**
- **LONG RANGE PLANNING** - C. Peake reported that a LR plan should be established by year end. Would like to seek input regarding facilities and programming through public surveys and open forums. J. Kraska reiterated the importance and necessity of formulating a LR (3-5 year) plan.
- **LIAISON**- Councilman, J. Kraska reported that
 - Pool meeting was held with T and M Associates, and Atlantic Aquatic to discuss conceptual drawings.
 - Spray Park will remain open from 9am -8pm due to hot weather.
 - Two new 5K routes are being established so that the same streets are not always affected.
 - The Youth Services Commission is looking for a new benefactor. Mr. Kraska is trying to develop a running program.
 - Turkey Trot will most likely be held this year on Thanksgiving morning. Recreation will be responsible for handling registrations through Community Pass.
 - Trying to schedule a senior bus trip.

OLD BUSINESS: None.

NEW BUSINESS:

1. Refund policy – K. Gerndt recommended that a “No Refund Policy” be put in place for all programs citing that the current policy of “refunds may be subject to a ten dollar cancellation fee” is too lenient. Medical exceptions, etc. could be made at the discretion of the director. K. Cornell made a motion to change the policy to no refunds and to revisit in January. J. Gander seconded; motion passed 5-0.

APPROVAL OF VOUCHERS: A motion was made by J. Scott and seconded by C. Peake to approve vouchers (1-10) for payment. Motion was approved 5-0.

EXECUTIVE SESSION: None.

RESOLUTIONS: None.

ADJOURNMENT:

There being no further business J. Scott made a motion to adjourn, and K. Cornell seconded the motion. It was approved 5-0. The meeting adjourned at 7:46 pm. The next scheduled meeting is Wednesday, September 7 at 7:00 pm; at the Board of Education Office- Conference Room – 51 West Cliff Street, Somerville, NJ 08876.

Kathy Gerndt
Acting as Secretary
KG