

# **Somerville Recreation Commission**

Somerville New Jersey

February 3, 2016

The regularly scheduled session of the Somerville Recreation Commission was held on Wednesday, February 3, 2016 at the BOE Office, Conference Room, 51 West Cliff Street, Somerville, New Jersey. The meeting came to order at 7:00 pm.

## **ROLL CALL:**

**PRESENT:** (Chairman) Tammy Stouchko, Ken Cornell (via video conference), Christopher Peake, Jay Scott, (Council Liaison) Jason Kraska, (Recreation Administrative Assistant) Tori Cesario

**ABSENT:** Daniel Kumar, Luc Sergile, (Alternate) Jon Roethke, and (Recreation Director) Kathy Gerndt.

Chairman Tammy Stouchko opened the meeting and stated, *"The meeting will please come to order. Adequate notice of this meeting as required by the Open Meeting Act has been provided in that on January 1, 2015 a copy of a notice specifying the time, location and date was (1) posted upon the bulletin board outside of Borough Hall, (2) mailed to the Courier News, and (3) given to the Clerk Administrator. If any member of this body believes this meeting is being held in violations of the Open Meeting Act, please state your views at this time."*

Hearing none, we moved to the next item on the agenda.

## **APPROVAL OF MINUTES:**

A motion was made by J. Scott and seconded by C. Peake to approve the January 6 minutes. Motion was approved 4-0.

**OPEN TO THE PUBLIC:** None

**COMMUNICATION:** None

## **DIRECTOR & COMMITTEE REPORTS:**

- DIRECTOR-** T. Cesario read the following report:
  - Winter Afterschool programs began this week. Strong enrollment numbers – 92 participants; 5 W/L.
  - Spring soccer registration is open. UK Elite clinics 3-4yr; 5-6 yr. Bridgewater League grades 1-8.
  - Added a new adult program – Zumba. April start date on Mon/Wed. nights at VD.
  - Pickleball may be offered on Tues or Thur. night. Introductory program; open play. Walk-ins welcome.
  - Summer Camp – would like to offer a four week camp from July 11- Aug 5; from 10am -3pm; cost of \$80. Limited to 75 kids, entering grades 2-6. Gross revenue of \$6000 towards staff; supplies, and possible gaga pit. Staff needed – four counselors.
  - Easter Festival is scheduled for Saturday, March 19 at VD. Rain or shine; 9:00-10:30am. Pre-K to 2<sup>nd</sup> grade. Need assistance.
  - Spring Adult softball organizational meetings will be held at Borough Hall on Monday night, February 22.
  - Pop Warner and SBU have removed their belongings from the CP storage closet and the white container, which is now in the parking lot at Firehouse Field. Remaining items will be donated or discarded with the help of DPW.
  - SBI has not submitted requested info. (Financials, completed and/or proposed sweat equity projects, etc.)
  - We will be partnering with VD school to offer an advanced afterschool STEM program for children in grades 3-5. With our help, VD will be the benefactor of a 3D printer at the conclusion of the program.
  - An external mounted AED is being donated by Medicor Cardiology for Carol Pager Park. Finalizing details but should be installed by April.

- Playground – should we pencil in a projected date for ribbon cutting? (Subject to the Mayor being available). After a brief discussion, Saturday, April 2<sup>nd</sup> was decided upon.
- Difficulties with the BOE continue in terms of scheduling and usage fees. Fees will greatly impact programs going forward. For instance, Future All Stars – gym fees will be \$600 for the six week program which would increase the registration cost by \$33/child. Current cost \$45 included t-shirt.
- Kathy will be attending annual NJRPA Conference in Atlantic City from Feb 28- March 2. Program brochure is available.

2. **FACILITIES**

3. **FINANCE** –2015 Month end balances were provided for all accounts. The current trust balance was also given. T. Stouchko requested program reports for the next meeting.

4. **PERSONNEL**

5. **PROGRAMS**

6. **LIAISON**- Councilman, J. Kraska

- Reported that the Elks requested that Recreation be involved with their annual Flag Day program on June 11<sup>th</sup>. The Commission asked that the staff follow up with the Elks.
- Suggested that the SRC waive the shared service fees for the Wheelpark this year while budgets are being prepared. Asked K. Gerndt to send a letter to participating towns (Bound Brook, Bridgewater, Manville and Raritan) informing them of such, and reinforcing that we will continue to honor our agreement charging riders the resident rate. It should also be noted that we will keep towns apprised as decisions are made about the park's future.
- Reported that the Finance Committee has appropriated twelve thousand dollars in the Borough's 2016 preliminary capital budget to allow T&M Associates to produce concept plans for Lepp Pool. The actual cost of the suggested study is \$9,671 plus miscellaneous expenses. The Borough Council would not be considering and approving the request until the end of March.

After a lengthy discussion, a motion was made by T. Stouchko and seconded by J. Scott to allow the Commission, not the Borough, to pay for the study as a gesture of good faith, and to allow the work to start immediately without delay. Motion was approved 4-0.

J. Kraska will verify that the work can be done immediately, and if so, have the contract revised and the capital request withdrawn.

## ***OLD BUSINESS:***

1. **Committee Structure :** Chairman Stouchko made the following 2016 committee appointments-  
**Personnel-** Cornell and Kumar  
**Finance-** Stouchko and Scott  
**Facilities-** Roethke and Sergile  
**Programs-** Cornell and Peake  
**Website-** Kumar  
**Long range Planning-** Peake and Sergile
2. **Facility Permit Fee Schedule:** The 2016 proposed fee schedule was revised slightly before a motion was made by J. Scott and seconded by K. Cornell to accept the new format and corresponding fees. The motion passed 4-0 to approve the attached Fee Schedule.
3. **Musco Lighting/Control Link for Van Derveer:** The Commission discussed the feasibility of the quote that was submitted, and decided to table the item until a site visit was made.

## ***NEW BUSINESS:***

1. **Pool Operations:** Jay Scott and Chris Peake will be on a sub-committee that will meet with Kathy Gerndt and Tori Cesario to report back at the next meeting.

***APPROVAL OF VOUCHERS:***

Vouchers 1-2 were approved 4-0 but not signed. Chairman Stouchko was authorized to sign pending receipt of further supporting information from Kevin Sluka.  
Vouchers 3-13 were approved 4-0.

***EXECUTIVE SESSION:*** None.

***RESOLUTIONS:*** None.

***ADJOURNMENT:***

There being no further business T. Stouchko made a motion to adjourn, and J. Scott seconded the motion. It was approved 4-0. The meeting adjourned at 9:25 pm. The next scheduled meeting is Wednesday, March 2 at 7:00 pm; at the Board of Education Office- Conference Room – 51 West Cliff Street, Somerville, NJ 08876.

Kathy Gerndt  
Acting as Secretary

KG